

## **Activities Cancellation Policy**

Food and program supplies are purchased in advance based upon projected attendance. Last minute cancellations create an overstock. Please refer to the following policy guidelines which apply to both individuals and units:

No-shows, youth sent home for misbehavior and Scouts leaving an activity for non-emergency reasons will not receive a refund.

No refunds will be issued unless it is due to a medical or family emergency and documentation from a medical professional will be required.

Activity personnel cannot authorize refunds - only the Refund Committee.

All cancellations must be in writing and received by the Council office at least one week prior to the activity start date.

**Black Hills Area Council**  
**Attn: Refund Committee**  
**144 North Street Rapid City, SD 57701**  
**P 605.342.2824**  
**F 605.342.2826**